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PUBLIC UTILITIES COMMISSION
242 STATE STREET
18 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0018

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March 19, 2003

CAD BULLETIN NO. 2003-02

To: All Eligible Telecommunications Carriers (ETCs)
From: Derek D. Davidson, Director, Consumer Assistance Division
Subject: Sample Payment Arrangement Form

Chapter 290, Section 13(D) requires that any arrangement permitting installment payments on an account balance for non-basic service be separate from a payment arrangement for basic service. An ETC contacted the Consumer Assistance Division (CAD) because it was having difficulty creating a payment arrangement form to comply with that provision of Chapter 290.

To assist that ETC, the CAD created a sample payment arrangement form that establishes a basic service payment arrangement on the same form as the toll and optional service payment arrangement. Each arrangement is described separately. We enclose that sample payment arrangement form to assist any ETCs that are in the process of designing new payment arrangement forms that comply with Chapter 290.

If you have any questions concerning this matter, please contact Betty Bero, Senior Consumer Assistance Specialist, (207) 287-1399.



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